

BOUGHTON PARISH COUNCIL

Website: www.boughtonparishcouncil.co.uk

Clerk's Telephone number: 07918329763

Clerk's Email: clerk@boughtonparishcouncil.co.uk

Date of notice:	11/02/2026
Meeting Date:	16/02/2026

NOTICE OF PARISH COUNCIL MEETING

The Councillors of Boughton Parish Council ARE HEREBY SUMMONED to attend the Ordinary Meeting of the Parish Council to be held at the **Village Hall, Butchers Lane, Boughton on Monday 16th February 2026 at 7.00pm** for the purpose of transacting the business as set out in the Agenda of the Meeting.

Members of the Public and Press are invited to address the Council at its Open Forum session.

Under national legislation visual recordings of meetings may also be made by the public and press when they are not lawfully excluded. Your attendance at the meeting signifies your acceptance that you may be recorded.

AGENDA OF THE ORDINARY MEETING OF THE PARISH COUNCIL – 16th FEBRUARY 2026

<u>No.</u>	<u>Item</u>	<u>Paper</u>
1.	Welcome from the Chair	
2.	Apologies for absence and acceptance of any apologies	
3.	Declarations of Interest on agenda items only <i>(Councillors are reminded they should declare the interest and withdraw from the debate or meeting as appropriate).</i>	
4.	Approve the Minutes of the Ordinary Meeting of the Parish Council held on Monday 19th January 2026	<u>A</u>
5.	Public Open Forum Session <i>(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate but the Council may direct a written or oral response be given).</i>	
6.	Council to consider filling the vacancy on the Parish Council by co-option	<u>B</u>
7.	Planning Applications for comment: 2026/0379/TCA - Glen Cottage, Butchers Lane, Boughton, NN2 8SH. T 1 WEEPING WILLOW. TO POLLARD TO PREVIOUS COLLARS, T 2 WEEPING WILLOW. TO POLLARD TO PREVIOUS COLLARS. 2026/0261/FULL & 2026/0262/LBC - The Old Rectory Church Street Boughton NN2 8SG. Repairs and installation of new 6.7 mm vacuum glazing to ground floor windows (W1-W4); replace existing early 19th century through to late 20th century first floor windows (W5-W9) with windows to match W1-W4, all located on South West elevation.	

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	<p>2025/4650/FULL - Land At Spring Close, Boughton, NN2 8SJ. Change of land use to form 4no. new residential dwellings, attenuation pond, and landscaping for pedestrian and vehicle access. Amended Details: Updated scheme drawings and updated highways/drainage</p> <p>Planning Application updates: 2023/5369/PA - Boughton Springs, Moulton Lane, Boughton, NN2 8RE. Appeal dismissed (Appeal 3330226)</p> <p>Planning Enforcement updates: Butchers, Butchers Lane, Boughton, NN2 8SH – planning officer to consider if the garden wall requires planning permission</p>	
8.	<p>WNC Draft Local Plan:-</p> <p>(a) WNC's Public Consultation ends on 27th March 2026.</p> <p>(b) Troy Hayes at Troy Planning + Design is instructed, at a cost of £10,000 plus VAT, to advise the Parish Council in responding to the consultation and about the merits of creating a Neighbourhood Plan.</p> <p>(c) Report from Working Group meeting on 13th February.</p>	
9.	<p>Community Infrastructure Levy (CIL) - Village Hall Renovations utilising the £180,000 CIL allocation previously agreed</p> <p>The Council are to consider the following:-</p> <p>(a) entering into a contract with Priors Group for refurbishments of the Village Hall currently £147,933.33 + VAT</p> <p>(b) additions to the contract with Priors Group currently estimated at £29,100. A final quote to be ascertained for the meeting.</p> <p>(c) entering into a contract with Big Screens Online for cinema equipment for the Village Hall at a cost of £9,346.80 + VAT</p>	<u>C</u>
10.	<p>Community Infrastructure Levy (CIL) – Church Rooms Renovations utilising the £36,000 CIL allocation previously agreed</p> <p>The Council are to review invoices from Akroteria Limited to the sum of £3,000 and consider reimbursing the Church.</p>	<u>D</u>
11.	Community Infrastructure Levy (CIL) – summary of the reserves	<u>E</u>
12.	Boughton in Bloom – consider a quote of £3,295.35 plus VAT from Plantscape (IdVerde) for summer planters. Consideration to be given to whether costs can be reduced by outsourcing the watering of the plants.	<u>E</u>
13.	Lengthsman update – potholes have been reported	
14.	Buckton Fields Community Centre update	
15.	Clerk to report on Buckton Fields's informal cut through to Fairmile, Whitehills.	
16.	Clerk to report on transfer of Boughton Rise Public Open Space to Kingsthorpe Parish Council	
17.	<p>Correspondence</p> <ul style="list-style-type: none"> WNC Highways – Kier Annual Parish Satisfaction Survey 	<u>G</u>

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	<ul style="list-style-type: none">Parishioner has provided photos of damage caused to highway verges since the removal of unauthorised verge posts.	<u>H</u>
18.	Matter arising (for information only) (a) Trees at Howard Lane (b) Street Lighting installation on Spring Close (c) Parish Clerk is on annual leave: Monday 9 th to Friday 13 th March 2026.	
19.	Finance/Legal (a) Note payments made since the last meeting (b) Note and approve proposed cheque payments for February 2026 (c) Bank Reconciliation for January 2026	<u>I</u> <u>J</u> <u>K</u>
20.	Urgent Matters – notified to the Chair before the meeting	
21.	Items for discussion at the next meeting - Monday 16th March 2026, 7pm at the Village Hall.	

Ciara Wanstall

Clerk to the Parish Council