

BOUGHTON PARISH COUNCIL

Minutes of the Extra-Ordinary Meeting of Boughton Parish Council held at the Church Rooms, Church Street, Boughton, on Wednesday 1st October 2025 at 7.30p.m.

In Attendance:

Councillors: Cllr Simon Phipps (Chair of the meeting), Cllr Rosie McDonnell, Cllr Jonathan Sambrook, Cllr Helen Chappell, Cllr Carolyn Penny, Cllr Tracey Redwood, Cllr Paul Mabbutt, Cllr Stephen Trott, Cllr Karen Fletcher (Parish Clerk – Ciara Wanstall)

Ward n/a

Councillors: Cllr Andy Gibson, Cllr Lorraine McEllin, Cllr Susan Gaskell (Moulton Ward),
Apologies: Cllr John Slope (Moulton Ward), Cllr Pete York (Moulton Ward)

Members of the 3

Public:

25/3461 - Welcome

Cllr Simon Phipps ("the Chair") welcomed everyone to the Extra-Ordinary Meeting of the Parish Council.

25/3462 - Apologies for Absence

Cllrs McEllin and Gibson gave apologies for the meeting. These were accepted.

25/3463 - Declarations of Interest (on Agenda items only)

There were no declarations of interest to report.

25/3464 - Approve the minutes of the Ordinary Meeting of the Parish Council held on Monday 18th August 2025

***Resolved:** to accept the minutes of the last ordinary meeting of the Council on 18th August 2025 as true and accurate records. The minutes will be signed by the Chair.*

Action: Chair

25/3465 - Public Open Forum Session

The Chair noted the Council would like comments about the NWRR to be discussed at item 6. No further comments were made.

25/3466 – NWRR - Resolve to approve the Memorandum of Understanding with WNC. Clerk to report next steps.

The Chair explained the background and noted the extensive discussions undertaken between the Parish Council, WNC and Kier. He then read out the current draft of Memorandum of Understanding.

Cllr Penny noted that the 18 month period does not account for the fact the proposed housing development where the NWRR derives from, will not be fully built until 2031. Cllr Fletcher queried whether the Parish Council have the opportunity to request a further monitoring period. The Chair reported WNC have offered a 18 month period total, this includes a 6 month settling in period and

the traffic modelling data was prepared on a 5 year basis, up to 2031. If the traffic does increase by 2.1% then WNC come back and look at the scheme.

The Chair noted that the implementation of the 20mph zone is Phase 1. A working group consisting of WNC, Kier and Boughton Parish Council members have been discussing a list of possible further improvements to the village, this is Phase 2.

The Clerk noted WNC have prepared a spreadsheet of the projects for Phase 2, the Parish Council's "wishlist". The Clerk read out the on-going projects, asking the Council to comment and approve:-

1. Double yellow lines on Humfrey Lane / Moulton Lane junction.
 - a. Kier note: An alternative option was proposed by the design team to create a narrower junction and bring the kerb line out. This would provide a safer crossing point with improved visibility and could be considered in conjunction with double yellow lines. Kier is exploring this option. The Parish Council members of the working group proposed placing a planter at the location of the junction narrowing to avoid cars parking in that location.
 - b. WNC note: Feasibility drawings are being prepared to realign the junction to increase visibility and reduce the crossing distance. Drawings that illustrate various options will be available for discussion with BPC in October 2025.
 - c. Parish Council agreed this project should be taken forward
2. Changing the crossing outside the school on Moulton Lane to a raised table zebra
 - a. Kier note: The parish want to retain the existing pinch point. They also requested a zebra crossing to be used in conjunction with the pinch point, or at a separate location. Kier Design Team are going to consider the options to enhance the existing crossing point. MK suggested a raised table zebra crossing, the parish agreed they would vote on this potential change at their next meeting. It was noted that the introduction of a zebra crossing will urbanise the area.
 - b. WNC note: Item subject to BPC's votes on 15.09.2025 and on 20.10.2025.
 - c. Various options are being explored. A pedestrian count is planned for w/c 29 September 2025 to support decision making.
 - d. Parish Council unanimously agreed they wanted to keep the pinch point. Consideration was given to whether a zebra crossing would require flashing lights. If flashing lights were not needed, they would support a raised table zebra crossing. If flashing lights are required, they would advocate a traffic light controlled, pelican crossing. The Parish Council would like to know what the results were of WNC's pedestrian count.
3. Guard rail outside school exit to be replaced – it was noted this is being replaced as it is damaged.
4. Residents utilising anti-parking measures in the highway boundary.
 - a. Kier noted: Some of the residents along Moulton Lane have installed wooden stakes to prevent the public from loading the verges outside of their properties. This is a hazard and should be removed. Design team to seek alternative option that could be installed and maintained by the highway maintenance contract.
 - b. WNC noted: Requests for posts or bollards to be erected to protect the verge in order to stop parking will not be considered except on safety grounds to persons using the highway or to self-enforce an existing TRO (WNC Network Management Plan).

- c. Parish Council request clarification on whether this project is open or closed.
5. Route Signage to Northampton Town outside Windhover Pub
 - a. Kier note: Boughton Parish Council have requested signs outside the pub directing road users to Northampton Town using an alternative route to Boughton village. The Signage Strategy of the NWRR needs to be considered in terms of Boughton Signage.
 - b. WNC note: This is under review by WNC Network Management Team.
 6. Village access only/no through route signage near Farm Shop
 - a. Kier note: BPC requested village be signed as access only / no through route. This would not be in line with the TRSGD as there is a through route. The Signage Strategy of the NWRR needs to be considered in terms of Boughton Signage.
 - b. WNC note: This is under review by WNC Network Management Team.
 7. ANPR enforcement for weight limit restriction
 - a. Boughton Parish Council have requested ANPR enforcement of the current weight limit in place in the village. Kier are aware WNC are considering moving traffic enforcement and this site could be added for consideration if WNC so wish.
 - b. WNC note: This is under review by WNC Network Management Team.
 - c. Parish Council wish to request an update, if any, on this.

The Clerk noted the following timetable was provided by WNC on 1st October:-

“These dates are subject to weather conditions and unforeseen events e.g. utilities in the carriageway in a location that could not be detected even during the site surveys.

1. w/c 1 September.
 - Site walkover.
 - Trial holes.
2. w/c 29 September.
 - Vegetation clearance, primarily on Moulton Lane.
 - GPR survey.
 - Installation of yellow / black warning signs will be installed at all approaches of Boughton to inform all users and drivers that works will take place from w/c 13 October under temporary traffic management (TM).
 - 2nd October: end of the public consultation for the TROs.
3. w/c 6 October.
 - Communication including letter drop to all households with a detailed factsheet.
 - Proceed with any enabling works e.g. removal of old signs.
 - Finalise the design based on GPR survey.
4. w/c 13 October to w/c 27 October.
 - Install TM. For information, we cannot work on Vyse Rd and Moulton Lane at the same time as we have a duty to guarantee access at all times to all via a strategic route.
 - Phased surfacing works. Please note the following clarification:-
 - It is likely that these will be first on Vyse Rd, then Howard Lane, then the junction of Vyse Rd / Howard Lane.
 - No surfacing is required on Moulton Lane.
 - Sections of surfacing will take place to facilitate the future installation of the cushions. That will happen in 2 separate stages: remove and rebuild

the first (bottom) layer of 150mm to strengthen the base and let it cure for a few days, then rebuild the second and third layers of surfacing i.e. length of 12 m and depth of 120mm. Sacrificial surfacing will be laid between the 2 stages so anyone can have access to the properties in a safe manner until the final surfacing is laid.

5. From 1st November.

- Phased installation of the speed cushions.
- Installation of the road markings i.e. roundels.
- Installation of the road signs.

6. w/c 10 November.

- Planned completion of the works i.e. Phase 1.

NB: there is a long leading time for the 2 electronic signs i.e. VAS on Vyse Road and Moulton Lane as these are made bespoke. Hence we anticipate these to be replaced by December 2025 at the latest.

I hope this is informative and helpful until formal communication is shared with all residents."

WNC also provided an update on 21st September noting:-

"Our objective is to complete the works outside the school during the half term break in October, whilst all works of phase 1 may be complete by Friday 7th November 2025. If there are any delays, traffic management will be removed to ensure safe access to the village for Bonfire Night on 8th November and will be reinstated on Monday 10th November if necessary.

In parallel, KIER will develop the preliminary and detailed design for the supplementary improvements for the implementation of Phase 2. These works will take place from early 2026. Once complete, we will resurface Vyse Road, Howard Lane, and Moulton Lane in Spring / Summer 2026."

CLlr Penny noted that during the walkaround the village with WNC/Kier it was said that they would resurface Vyse Road before the installation of the speed cushions. The resurfacing of Howard Lane and Moulton is a welcomed surprise.

The Chair noted he raised in email correspondence with WNC "Traffic control on the corner of Church Street and Vyse Road is impractical". The response was "This is under review and will be included in future phases". The Council agreed to seek clarification if this should be included on the spreadsheet of Phase 2 works.

The Chair asked if the member of public had any questions. One member of the public raised concern about the ability to simply drive over the cushion, noting Buckton Fields bumps do actually change driver behaviour. It was noted Buckton Fields roads are yet to be adopted by Highways, presumably the current bumps do not meet their standards and will be removed/replaced.

The Council agreed they wish to see photographs and drawings of the actual speed cushions and would appreciate an example of where they could see the speed cushion in situ.

Resolved: to note the Phase 2 spreadsheet but seek clarification from WNC on the following:-

1. In respect of the crossing outside the school on Moulton Lane, the Parish Council unanimously agree they want to keep the pinch point. If flashing lights are not needed, they would support a raised table zebra crossing. If flashing lights are required, they would advocate a traffic light controlled, pelican crossing.
2. The Parish Council would like to know the results of WNC's pedestrian count.
3. The Parish Council request clarification on whether the "anti-parking measures in the highway boundary" is a closed or on-going project
8. The Parish Council note there were conflicting opinions on whether ANPR enforcement for weight limit restriction could be taken forward. The Parish Council would appreciate a further update, if available.
4. The Parish Council appreciate WNC's commitment to resurfacing the roads, but they understood from the walkabout meeting that Vyse Road would be resurfaced before the installation of the speed cushions. The Parish Council request confirmation that this is still the case and Howard Lane and Moulton Lane will be carried out in the Spring/Summer 2026.
5. The Parish Council wish to seek further clarification about the corner of Vyse Road and Church Street. Previous email correspondence stated "This is under review and will be included in future phases". Please can the spreadsheet be updated to reflect this.
6. The Parish Council would appreciate the opportunity to see the proposed speed cushions in situ. Please could you advise of any current locations. Also, a copy of photographs and drawings would be most helpful.

Resolved: to approve the Memorandum of Understanding and drawing DR – CH – 006 Rev P3, on the basis the projects detailed in the Phase 2 spreadsheet will continue to be worked on. The Parish Clerk is to sign and scan a copy of the Memorandum of Understanding to WNC tomorrow, along with the above comments on the Phase 2 spreadsheet.

25/3467 - Appoint Cllr Paul Mabbutt at the Police Liaison Representative. Note SpeedWatch will take place 27th September to 24th October 2025. Volunteers required.

Resolved: to appoint Cllr Mabbutt as the Police Liaison Representative.

Cllr Mabbutt stated he intends to reach out to Buckton Fields Neighbourhood Watch, he has made contact with the local police at Brixworth and is signed up to 'Northamptonshire Talking' to get updates on various things such as a burglary prevention campaign using smart water, Student safety, cyber crime, keeping safe at Halloween, general crime updates. He would encourage the Parish to set up neighbourhood watch and will report back on this. He will attend the following: - 21st October – online meeting Chief Constable & Crime Commissioner; 29th October – online meeting neighbourhood watch meeting. He hopes to put regular updates in the BVM.

The Council thanked Cllr Mabbutt and welcomed him to put updates in the BVM providing they were factual only and contained no personal opinions on behalf of the Parish Council.

Cllr Mabbutt summarised the SpeedWatch programme, noting volunteers receive the relevant training to use the equipment and log the speed of passing cars. The Police will then write to the drivers and if there are multiple instances of speeding, they may receive a visit from the police. Cllr Mabbutt noted since SpeedWatch began on Sunday, 9 vehicles have been found to be exceeding the

speed limit. Cllr Mabbutt noted there is no observation point on Humfrey Lane and it is also difficult on Howard Lane with parked vehicles but they hope to monitor this area at the weekend.

Cllr Mabbutt noted volunteers are asked to offer 2 hours of their time and he has an on-going rota. If anyone else wishes to volunteer, please email plr@boughtonparishcouncil.co.uk

25/3468 Note the next Parish Council Meeting

Full Council Meeting – Monday 20th October 2025, 7.00pm at the Village Hall

The Chair noted there is a query to potentially move the date of the village fair next year. He will report back when he hears more.

The Chair also noted the Clerk had circulated correspondence from a charity wishing to discuss taking out a long lease on the Buckton Fields Community Centre. The Chair proposed it is brought to the October meeting. The Clerk noted that the working group need to agree a suitable time to discuss the correspondence so a proposal can be put to the Parish Council.

The meeting closed at 20.40pm

Chair

Date: