

## BOUGHTON PARISH COUNCIL

Website: [www.boughtonparishcouncil.co.uk](http://www.boughtonparishcouncil.co.uk)

Clerk's Telephone number: 07918329763

Clerk's Email: [clerk@boughtonparishcouncil.co.uk](mailto:clerk@boughtonparishcouncil.co.uk)

Date of notice: 16/07/2025

Meeting Date: 21/07/2025

### **NOTICE OF PARISH COUNCIL MEETING**

The Councillors of Boughton Parish Council ARE HEREBY SUMMONED to attend the Ordinary Meeting of the Parish Council to be held at the **Village Hall, Butchers Lane, Boughton on Monday 21<sup>st</sup> July 2025 at 7.00pm** for the purpose of transacting the business as set out in the Agenda of the Meeting.

*Members of the Public and Press are invited to address the Council at its Open Forum session.*

Under national legislation visual recordings of meetings may also be made by the public and press when they are not lawfully excluded. Your attendance at the meeting signifies your acceptance that you may be recorded.

### **AGENDA OF THE ORDINARY MEETING OF THE PARISH COUNCIL – 21<sup>st</sup> JULY 2025**

| <b><u>No.</u></b> | <b><u>Item</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                 | <b><u>Paper</u></b>                |
|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| <b>1.</b>         | <b>Welcome from the Chair</b>                                                                                                                                                                                                                                                                                                                                                                                                      |                                    |
| <b>2.</b>         | <b>Apologies for absence and acceptance of any apologies</b>                                                                                                                                                                                                                                                                                                                                                                       |                                    |
| <b>3.</b>         | <b>Declarations of Interest on agenda items only</b><br><i>(Councillors are reminded that if they have either a Disclosable Pecuniary interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate).</i>                                                                                                                                     |                                    |
| <b>4.</b>         | <b>Approve the Minutes of the Ordinary Meeting of the Parish Council held on Monday 16<sup>th</sup> June 2025</b>                                                                                                                                                                                                                                                                                                                  | <b><u>A</u></b>                    |
| <b>5.</b>         | <b>Councillor Vacancies - consider the co-option of Helen Chappell</b>                                                                                                                                                                                                                                                                                                                                                             | <b><u>B</u></b>                    |
| <b>6.</b>         | <b>Public Open Forum Session</b><br><i>(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes). Representations shall not require a response at the meeting nor start a debate. Members of the public should address the Chair of the meeting, who may direct that a written or oral response be given).</i> |                                    |
| <b>7.</b>         | <b>NWRR</b><br>(a) WNC to present the outcome of the public engagement/online survey<br>(b) Clerk to report on the Parish Council's feedback forms<br>(c) Public Open Forum on NWRR<br>(d) Council to resolve their response to WNC in respect of condition 25 of the planning permission for the NWRR (19/00045/CCDFUL)                                                                                                           | <b><u>C</u></b><br><b><u>D</u></b> |
| <b>8.</b>         | <b>WNC consultation on Draft Statement of Community Involvement for the Planning Service – Response required by 25 August 2025</b>                                                                                                                                                                                                                                                                                                 | <b><u>E</u></b>                    |

**BOUGHTON PARISH COUNCIL**Website: [www.boughtonparishcouncil.co.uk](http://www.boughtonparishcouncil.co.uk)

Clerk's Telephone number: 07918329763

Clerk's Email: [clerk@boughtonparishcouncil.co.uk](mailto:clerk@boughtonparishcouncil.co.uk)

|                 |            |
|-----------------|------------|
| Date of notice: | 16/07/2025 |
| Meeting Date:   | 21/07/2025 |

|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                      |
|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| 9.  | <b>Planning Applications for comment:</b> <ul style="list-style-type: none"> <li>2025/1747/FULL – Butchers, Butchers Lane Boughton NN2 8SH. Proposed Two-Storey Extension to Existing Dwelling</li> <li>2025/2033/FULL - Boughton Village Hall, Butchers Lane, Boughton NN2 8SH. Front access ramp with overhead canopy, replace panelling facade with cladding, replace main door and windows frames. New full height window and new signage lettering to front elevation</li> </ul> | <u>F</u><br><u>G</u> |
| 10. | Clerk to report on the play equipment purchased with CIL funds. Consider resolution to gift the equipment to the Pocket Park Committee                                                                                                                                                                                                                                                                                                                                                | <u>H</u>             |
| 11. | CIL – Clerk to report summary of projects & earmarked funds to date                                                                                                                                                                                                                                                                                                                                                                                                                   | <u>I</u>             |
| 12. | Buckton Fields Community Centre – update from Chair/Clerk on ownership options; completion date; need to instruct surveyor?                                                                                                                                                                                                                                                                                                                                                           | <u>J</u>             |
| 13. | Buckton Fields Management Company – update from Chair/Clerk                                                                                                                                                                                                                                                                                                                                                                                                                           |                      |
| 14. | Transfer of Boughton Rise Public Open Space to Kingsthorpe Parish Council – consider proposal to transfer remaining maintenance funds.                                                                                                                                                                                                                                                                                                                                                |                      |
| 15. | Environment – Clerk to summarise various concerns and proposals with trees, grass verges and open spaces in the parish                                                                                                                                                                                                                                                                                                                                                                | <u>K</u>             |
| 16. | Permissive Footpath – Council to resolve a budget to instruct a fence contractor to install a gate and open the route.                                                                                                                                                                                                                                                                                                                                                                |                      |
| 17. | Proposal to consider a Parish Celebration Event 2026                                                                                                                                                                                                                                                                                                                                                                                                                                  |                      |
| 18. | <b>Finance/Legal</b> <ul style="list-style-type: none"> <li>a) Resolve to move banking facilities to Unity Bank</li> <li>b) Note and approve proposed cheque payments for July 2025</li> <li>c) Note Verification Officer's for April, May, June 2025</li> <li>d) Village Hall hire fees increasing to £18 per hour.</li> </ul>                                                                                                                                                       | <u>L</u><br><u>M</u> |
| 19. | WNC Councillor's Report on matters arising                                                                                                                                                                                                                                                                                                                                                                                                                                            |                      |
| 20. | Urgent Matters – notified to the Chair before the meeting                                                                                                                                                                                                                                                                                                                                                                                                                             |                      |
| 21. | To review items for discussion at future meeting                                                                                                                                                                                                                                                                                                                                                                                                                                      |                      |
| 22. | Date of next meeting – Full Council Meeting - Monday 22 <sup>nd</sup> September 2025, 7pm at the Village Hall                                                                                                                                                                                                                                                                                                                                                                         |                      |

*Ciara Wanstall*

Clerk to the Parish Council