

BOUGHTON PARISH COUNCIL

Website: www.boughtonparishcouncil.co.uk

Clerk's Telephone number: 07918329763

Clerk's Email: clerk@boughtonparishcouncil.co.uk

Date of notice: 08/11/2023

Meeting Date: 13/11/2023

NOTICE OF PARISH COUNCIL MEETING

The Councillors of Boughton Parish Council ARE HEREBY SUMMONED to attend the Ordinary Meeting of the Parish Council, to be held at **Boughton Village Hall, Butchers Lane, Boughton on Monday 13th November at 7.00pm** for the purpose of transacting the business as set out in the Agenda of the Meeting.

Members of the Public and Press are invited to address the Council at its Open Forum session.

COVID-19 Procedures

Government advice on COVID-19 was updated on 10 June 2022 and can be found here: <https://www.gov.uk/guidance/working-safely-during-covid-19/events-and-attractions>.

Amid rising cases of flu, Covid and strep A, the UK Health Security Agency (UKHSA) has issued advice urging people to stay home if unwell and wear a mask if they have to go out.

Any person attending the Parish Council meeting is asked to consider:-

- Sanitising your hands upon arrival.
- Wearing appropriate layers of clothing, in case windows are open in the Village Hall.
- Limiting close contact with those you do not usually live with.
- Making all reasonable attempts to avoid transmission during the meeting.

Under national legislation visual recordings of meetings may also be made by the public and press when they are not lawfully excluded. Your attendance at the meeting signifies your acceptance that you may be recorded.

AGENDA OF THE ORDINARY MEETING OF THE PARISH COUNCIL – 13TH NOVEMBER 2023

<u>No.</u>	<u>Item</u>	<u>Paper</u>
1.	Welcome from the Chair	
2.	Apologies for absence and acceptance of any apologies	
3.	Declarations of Interest on agenda items only <i>(Councillors are reminded that if they have either a Disclosable Pecuniary interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate).</i>	
4.	Approve the Minutes of the Ordinary Meeting of the Parish Council held on Monday 9th October 2023	<u>A</u>
5.	Public Open Forum Session <i>(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes). Representations shall not require a response at the meeting nor start a</i>	

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	<i>debate. Members of the public should address the Chair of the meeting, who may direct that a written or oral response be given).</i>	
6.	Parish Councillor Vacancy – Discuss any applications received and co-option on to Council if relevant.	<u>B</u>
7.	<p>Planning Applications for comment</p> <ul style="list-style-type: none"> • Agree a response to any new planning applications:- • 2023/7469/FULL - Variation of condition 2 (plans) of WND/2022/0494 (Demolition of existing dwelling. Construction of dwelling, detached garage and detached outbuilding) revised plans – Monkton Cottage, Moulton Lane, Boughton. • 2023/6411/FULL – Extension to Existing property – Hunters Moon, Vyse Road, Boughton. • Any new application relating to WNC/22/00045/ SCO - Pitsford Quarry, Harborough Road, Pitsford, Northamptonshire. Scoping Opinion associated with the submission of a scheme of working within Phase 2 in accordance with planning permission reference 14/00057/MINFUL • Receive any planning updates on applications • 2023/6411/FULL – Extension to Existing Property – Hunters Moon, Vyse Road, Boughton – Application Pending • 2023/5593/FULL – Repair existing stone barn and extension to form enclosed parking for 2 cars with store/workshop above – Boughton Grange Cottage, Harborough Road, North Boughton – Application was approved 3.11.23 <p>Documents relating to the planning applications be found on the online portal: https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/wphappcriteria.display</p> <ul style="list-style-type: none"> • Receive a brief presentation on the use of what 3 words and subscribing to the software “Property Data” for responding to planning applications • CLlr Aaron Anwan 	<p><u>C</u></p> <p><u>D</u></p> <p><u>E</u></p>
8.	Receive any updates on the permissive footpath agreement with Moulton College	<u>F</u>
9.	Receive proposal for installing a kissing gate at the footpath at the end of Butchers Lane and accept and agree costs (Quotes to follow)	
10.	Village Matters including receiving any update reports from the Lengths Man	
11.	<p>Receive any updates on Community Infrastructure Levy (CIL) projects /proposals</p> <ul style="list-style-type: none"> • Receive update on the Buckton Fields Community Centre – CLlr Simon Phipps 	<u>G</u>

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	<ul style="list-style-type: none"> EVCP – Receive report from Cllr Simon Phipps following the consultation on suitable EVCP locations and agree the two proposed locations for EV charging points.) 	
12.	Finance/Legal <ol style="list-style-type: none"> Note and approve proposed cheque payments & note the summary of monthly Direct Debits November 2023 (attached) Approve cost of Daffodil bulbs – Cllr Carolyn Penny Consider and agree Budget expenditure for 2023/2024 (attached) Discuss and agree to set the Precept for 2023/204 following budget discussions Receive any update on the opening of a new bank account with Unity Bank To note the Parish Clerk will be returning from Maternity leave in December and the Interim Clerk will be in situ for the month of December 	<u>H</u> <u>I</u> <u>J</u>
13.	Correspondence received Notes responses received from Buckton Fields residents with regards to creating a separate Parish Council – discuss the next steps Nominate 2 Trustees for the Richard Humphrey Charity – Renew terms of Office for Pam Dorgan (4 years) and Cllr Rosie McDonnell (3 years) as requested by Jill Gist	<u>K</u> <u>L</u>
14.	Receive a brief update on Buckton Fields Primary School – Cllr John Shephard	
15.	To note date of the next Buckton Fields Liaison Meeting – Wednesday 22nd November 2023	
16.	To receive an update on the WNC Parish Boundary Review – Cllr John Shephard	
17.	Councillors to receive an update report from Cllr John Shephard regarding the NWRR traffic calming measures	
18.	WNC Councillor's Report on matters arising since last meeting	
19.	Urgent Matters – notified to the Chair before the meeting	
20.	To review items for discussion at future meeting	
21.	Agree date of next meeting – Monday 11th December – 7pm	

Estimated Time = 2 Hour and 30 Minutes

Shirley Wong

Interim Clerk to the Parish Council