

BOUGHTON PARISH COUNCIL

Website: www.boughtonparishcouncil.co.uk

Clerk's Telephone number: 07918329763

Clerk's Email: clerk@boughtonparishcouncil.co.uk

Date of notice: 05/09/2023

Meeting Date: 18/09/2023

NOTICE OF PARISH COUNCIL MEETING

The Councillors of Boughton Parish Council ARE HEREBY SUMMONED to attend the Ordinary Meeting of the Parish Council, to be held at **Boughton Village Hall, Butchers Lane, Boughton on Monday 18th September at 7.00pm** for the purpose of transacting the business as set out in the Agenda of the Meeting. **(Please note this meeting is being held a week later than usual).**

Members of the Public and Press are invited to address the Council at its Open Forum session.

COVID-19 Procedures

Government advice on COVID-19 was updated on 10 June 2022 and can be found here: <https://www.gov.uk/guidance/working-safely-during-covid-19/events-and-attractions>.

Amid rising cases of flu, Covid and strep A, the UK Health Security Agency (UKHSA) has issued advice urging people to stay home if unwell and wear a mask if they have to go out.

Any person attending the Parish Council meeting is asked to consider:-

- Sanitising your hands upon arrival.
- Wearing appropriate layers of clothing, in case windows are open in the Village Hall.
- Limiting close contact with those you do not usually live with.
- Making all reasonable attempts to avoid transmission during the meeting.

Under national legislation visual recordings of meetings may also be made by the public and press when they are not lawfully excluded. Your attendance at the meeting signifies your acceptance that you may be recorded.

AGENDA OF THE ORDINARY MEETING OF THE PARISH COUNCIL – 18TH SEPTEMBER 2023

1.	Apologies for absence and acceptance of any apologies		<u>2</u>
2.	Declarations of Interest on agenda items only <i>(Councillors are reminded that if they have either a Disclosable Pecuniary interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate).</i>		<u>2</u>
3.	Approve the Minutes of the Ordinary Meeting of the Parish Council held on Monday 10th July 2023	<u>A</u>	<u>2</u>
4.	Public Open Forum Session <i>(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes). Representations shall not require a response at the meeting nor start a debate. Members of the public should address the Chair of the meeting, who may direct that a written or oral response be given).</i>		<u>15</u>

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5.	Lengthsman Vacancy – Informal discussions with applicants and Resolve whom to appoint in October (applications attached) and to Discuss and agree whether to share Lengthsman with the Village Hall Committee	<u>B</u>	<u>20</u>
6.	<p>Planning Applications for comment</p> <p>a) Agree a response to the following planning applications:-</p> <ul style="list-style-type: none"> • WND/2023/0145 – Change of materials to sections on the front and rear of property, addition of two dormer windows, minor amendments(removal) of some windows and rooflights, following substantial completion of the two - storey extension approved under DA/2019/1032 granted 13/04/2020 – Quietways, Humfrey Lane, Boughton • 2023/6411/FULL – Extension to Existing Property – Hunters Moon, Vyse Road, Boughton • 2023/5593/FULL – Repair existing stone barn and extension to form enclosed parking for 2 cars with store/workshop above – Boughton Grange Cottage, Harborough Road, North Boughton <p>a) For information purposes only - 2023/6567/TCA – 1 Holm Oak approx 8m tall, reduce to approx 5m and reduce the width by 1m both sides. 2 Holly approx. 4m tall, reduce to approx 3m 3 Cherry Plum approx. 5m, reduce to approx 3m Vyse Cottage, Humfrey Lane, Boughton</p> <p>b) Receive any planning updates on applications</p> <p>2023/6040/FULL - Proposed two storey rear extension, replacement conservatory, extension to and first floor over existing garage, changes to fenestration and materials at Beechwood Moulton Lane Boughton</p> <p>2023/6033/FULL Proposed single storey front extension, fenestration changes and internal layout changes to main house at Owl Barn Boughton Grange Harborough Road North Boughton</p> <p>Documents relating to the planning applications be found on the online portal: https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/wphappcriteria.display</p>	<u>C</u> <u>D</u> <u>E</u>	<u>10</u>
7.	Review and Approve the updated permissive footpath agreement with Moulton College		<u>5</u>
8.	Receive update on the footpath at the end of Butchers Lane Cllr Rosie McDonnell		<u>5</u>
9.	<p>Village Matters</p> <p>a) Note completed transfer of land and receipt of monies received - Discuss next steps and agree quote for maintenance works to newly acquired ground off Boughton Green Road at £80 per cut.</p> <p>b) Can a previously submitted CILS project to supply fencing around the land be reinstated?</p> <p>c) Discuss and agree grass cutting contract at St John Baptist Church – review of the frequency of cuts</p>	<u>F</u> <u>G</u>	<u>15</u>

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	d) Discuss a request that the PC maintains a large buddleia growing outside a residents boundary wall encroaching on/over the public footpath and also making it difficult for drivers to see around it.	<u>H</u>	
10.	Receive any updates on Community Infrastructure Levy (CIL) projects /proposals <ul style="list-style-type: none">• Receive update on the Buckton Fields Community Centre – Cllr Simon Phipps• Discuss and agree to accept quote for next stage of tree planting – Cllr Karen Fletcher – (quote attached)	<u>I</u>	<u>5</u>
11.	Finance/Legal <ul style="list-style-type: none">a) Note and approve proposed cheque payments & note the summary of monthly Direct Debits for August and September 2023 (to follow)b) Agree to renewal of Data Protection Registration with the ICO at a cost of £35 per yearc) Note notice of conclusion of audit 2022/2023 from external auditors PKF Littlejohn	<u>J</u> <u>K</u> <u>L</u>	<u>10</u>
12.	Correspondence received Does the PC want to take on a Hedgehog House Project?	<u>M</u>	<u>5</u>
16.	Councillors to receive an update report from Cllr John Shephard regarding the NWRR traffic calming measures		<u>5</u>
17.	WNC Councillor's Report on matters arising since last meeting <ul style="list-style-type: none">• Review of suggested response letter to the Community Governance Review – Cllr John Shephard (attached)	<u>N</u>	<u>5</u>
18.	Urgent Matters – notified to the Chair before the meeting		<u>2</u>
19.	To review items for discussion at future meeting		<u>2</u>
20.	Agree date of next meeting – Monday 9th October – 7pm		<u>2</u>

Shirley Wong

Interim Clerk to the Parish Council